



April 11, 2008

****This edition of the COD Processing Update will remain on the [COD Web site](#) until a new edition is posted. We will notify schools via a COD Web Message when a new edition has been posted.****

Grant Programs

ACG, National SMART Grant, Pell Grant, and TEACH Grant

COD News

COD System Maintenance Planned For Saturday, April 12, 2008 (04/09/08)

The COD System will undergo routine maintenance on Saturday, April 12, 2008 from 8:00 A.M. until 11:00 A.M. (ET). During this period, users will not be able to submit or retrieve data via the COD Web site.

Federal Student Aid apologizes for any inconvenience this outage may cause. If you have any questions about the COD System, contact the COD School Relations Center.

TEACH Grant Operational Implementation Guidance – TEACH Grant Operational Implementation Overview Electronic Announcement and TEACH Grant NPRM [02/12/08 (Updated 04/10/08)]

The College Cost Reduction and Access Act (the CCRAA), Pub. L. 110-84, authorized the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program for implementation beginning with the 2008-2009 Award Year. The TEACH Grant Program provides up to \$4,000 a year in grant assistance to a student who agrees to serve for at least four years as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves students from low-income families. A TEACH Grant recipient who does not complete the required teaching within a specified timeframe, or fails to meet certain other requirements of the TEACH Grant Program, will be required to repay the TEACH Grant as a Direct Unsubsidized Loan under the William D. Ford Federal Direct Loan Program.

Note: For policy information on all of the provisions of the CCRAA, including the TEACH Grant Program, refer to [Dear Colleague Letter GEN-08-01 on the Information for Financial Aid Professionals \(IFAP\) Web site](#). For information on Federal Student Aid's Regulatory and Legislative Update – Spring 2008 training workshops, which will include a CCRAA module, refer to [Dear Colleague Letter ANN-08-02 on the IFAP Web site](#).

April 9, 2008 TEACH Grant Operational Implementation Overview Electronic Announcement

In [an April 9, 2008 Electronic Announcement posted on the IFAP Web site](#), Federal Student Aid provided a high-level overview of how it will implement functionality for processing TEACH Grant awards. Through the Electronic Announcement and its two attachments, Federal Student Aid covers the following information:



- Basic components of TEACH Grant processing
- Implementation schedule for TEACH Grant functionality
- High-level explanation of TEACH Grant processing functions

Over the next several months, Federal Student Aid will supplement this high-level overview through updates to technical references and guides as well as numerous operational communications posted on the [IFAP Web site](#).

For complete information, refer to [the April 9th Electronic Announcement](#).

April 21, 2008 TEACH Grant NPRM Comment Deadline

The Department of Education (the Department) published a Notice of Proposed Rulemaking (NPRM) for the TEACH Grant Program in the [Federal Register](#) on March 21, 2008 (73 FR 15336). Comments on this NPRM must be submitted to the Department on or before April 21, 2008. The [NPRM](#) is available on the IFAP Web site.

Reminders

Federal Student Aid has posted updated sections of the [2008-2009 COD Technical Reference](#) that reflects TEACH Grant implementation information and will continue to do so. If you have any questions about these materials, contact the COD School Relations Center.

In addition, Federal Student Aid will post numerous communications about the operational implementation of the TEACH Grant Program over the next several months. Please continue to refer to the [IFAP Web site](#) for applicable guidance and information.

Grant Reports And Data Requests



NOTICES

This section contains important notices regarding reports and/or data requests. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.

Temporary Suspension of National SMART Grant YTD Records (04/08/08)

Federal Student Aid has discovered an issue with 2006-2007 and 2007-2008 National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) Year-to-Date (YTD) Records requested during the period March 14, 2008 through April 7, 2008. These reports were sent to schools' Student Aid Internet Gateway (SAIG) mailboxes as requested; however, within the reports, the data fields for origination records were off by two (2) bytes beginning at position 255. The record length (350 total bytes) is correct, but all data after field position 255 are in incorrect positions. The COD School Relations Center is notifying affected schools via telephone.

Federal Student Aid has determined the cause of this issue and plans to implement a code fix in April 2008. Additionally, after the issue has been resolved, Federal Student Aid will send



National SMART Grant YTD Records to the affected schools' SAIG mailboxes. The data in these reports will be through the date Federal Student Aid generates the replacement reports.

Beginning April 8, 2008, Federal Student Aid will hold all new requests for National SMART Grant YTD Records. Federal Student Aid will process the held requests after it resolves the issue. In the meantime, a school seeking student summary data can request a National SMART Grant Reconciliation Report via the [COD Web site](#) or by submitting the batch data request for the appropriate program/award year message class via the SAIG.

Federal Student Aid apologizes for the inconvenience caused by this issue. If you have any questions, contact the COD School Relations Center.



Computer-Based Training Program for COD System Web Site, COD Reports, and Electronic MPN Web site (04/11/08)

Federal Student Aid takes this opportunity to remind schools of the availability of an updated Computer-Based Training (CBT) for the [COD System Web site](#). The updated COD CBT includes enhancements that have been made to the COD System from March 2004 through April 14, 2007. Additionally, a new Direct Loan Reports CBT, a new Grant Reports CBT, and new simulations of the [Direct Loan Electronic Master Promissory Note \(MPN\) Web site](#) have been developed and are available for download.

The electronic files for the CBTs and simulations, as well as instructions for downloading and using these files, are available on the Information for Financial Aid Professionals (IFAP) Web site. Under the "Tools for Schools" section, click on [COD Computer-Based Training](#).

The CBTs and simulations are as follows:

COD System Web Site CBT

The COD System Web site CBT simulates the COD System and functionality available to a school administrator. In the updated COD System Web site CBT, there are eight lessons with text and an open format to guide a user through each area of the COD System Web site simulation. The user can explore basic navigation and functions of the COD Web site and practice locating and creating information in a safe environment with tips for assistance.

Grant Reports CBT

The Grant Reports CBT offers three lessons that explain the COD reports a school can use to assist with the reconciliation process for Federal Pell Grant (Pell Grant), Academic Competitiveness Grant (ACG), and National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) awards.

Direct Loan Reports CBT

The Direct Loan Reports CBT offers three lessons that explain the COD reports a school can use to assist with the reconciliation process for William D. Ford Federal Direct Loan (Direct Loan) awards.



EMPN Online Simulations

The EMPN Online Simulations serve as a guide for understanding the Direct Loan Electronic MPN Web site. The four simulations are as follows:

- EMPN online Grad PLUS Pnote
- EMPN online Parent PLUS
- EMPN online School Administrator
- EMPN online Subsidized-Unsubsidized

If you have any questions or comments about the CBTs and simulations, contact the COD School Relations Center. If you e-mail your question or comment to CODSupport@acs-inc.com, please include “CBT Question/Comment” in the subject line.

NEW!

ACG and National SMART Grant Resources (04/11/08)

As a reminder, the Department of Education (the Department) has posted a number of Dear Colleague Letters and Electronic Announcements that communicate regulatory, policy, and operational information related to the implementation of the Academic Competitiveness Grant (ACG) and National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) programs. In addition, Federal Student Aid has updated the [2006-2007 COD Technical Reference](#), the [2007-2008 COD Technical Reference](#), and posted the [2008-2009 COD Technical Reference](#). A school should refer to the [communications posted on the Information for Financial Aid Professionals \(IFAP\) Web site](#) and to the 2006-2007, 2007-2008, and 2008-2009 COD technical references for complete information about the ACG and National SMART Grant programs.

More specifically, the 2006-2007, 2007-2008, and 2008-2009 COD technical references cover all aspects of the operational implementation of the ACG and National SMART Grant programs. This includes information on the following key aspects of ACG and National SMART Grant processing:

- Financial Award ID and Financial Award Number (Award Sequence Number)
Volume II, Section 1 “Implementation Guide”
- Citizenship and Student Level Code
Volume II, Section 1 “Implementation Guide”
- Message Classes
Volume II, Section 2 “Message Classes”
- Common Record Layout
Volume II, Section 3 “Common Record Layout”
- Reports Generated by COD System
Volume VI, Section 8 “COD Reports”
- Eligibility/Payment Reason and Rigorous High School Program Code for ACG
Volume VI, Section 9 “Rigorous Secondary School Programs of Study, and Eligible Majors”



- Major/Classification of Instructional Program (CIP) Code for National SMART Grant Volume VI, Section 9 “Rigorous Secondary School Programs of Study, and Eligible Majors”

If your school needs help locating information related to the operational implementation of the ACG and National SMART Grant programs, contact the COD School Relations Center.

Note for EDEExpress Users: Volume III of the 2006-2007, 2007-2008, and 2008-2009 COD technical references provides additional guidance for schools that use EDEExpress in combination with another system. If your school needs help locating information related to EDEExpress, contact CPS/SAIG Technical Support at 880/330-5947 or by e-mail at CPSSAIG@ed.gov.